

Michigan Montessori Children's Academy

ENROLLMENT FORM

Child's Name: _____ [] Male [] Female Birthdate: _____

Parents' Names: _____

Home Address: _____

Phone: (_____) _____ Desired Enrollment Date: _____

Child is Toilet Trained? _____ Yes _____ No _____ Will use bathroom, but needs reminders

Program(s) You Are Registering For:

_____ Primary (3-6yrs old)

_____ Toddler

Toddler Program

Number of Days/Week: _____

Please Circle Days Preferred: M, T, W, Th, F

Hours: (Please check all that apply)

_____ Half-Day
(8:30-11:30AM)

_____ Half-Day+Lunch
(8:30AM-12:30PM)

_____ Full-Day
(8:30-3:30PM)

_____ Before-School Care
(7:30-8:30AM)

_____ After-School Care
(3:30PM-6PM)

The tuition fees reflect an academic school year from September through June. School will be closed during all national holidays and scheduled breaks. Admission is open to all individuals regardless of race, sex, religion, disability, or national origin.

A \$575 nonrefundable check (\$500 deposit towards the annual tuition + \$75 registration fee) is due with this enrollment form to be considered for placement. Please make checks payable to "Michigan Montessori Children's Academy".

Refund Policy: The registration fee and tuition deposit are non-refundable. Tuition is not subject to adjustment due to absence, vacation, illness, school closings due to weather or holidays, or pandemic.

A late fee of \$25 will be applied to payments received 10 days or more after the due date. Accounts are considered delinquent after 25 calendar days and the student(s) will be excluded from class until accounts are current.

Please be advised that parents will be required to make all of the contractual payments. The school does not give tuition credit for prolonged absences, vacations that are scheduled during the academic year, or school closure due to pandemic.

By signing this contract, I/we agree to the following:

1. I/We have received a copy of the Michigan Montessori Children's Academy (MMCA) Parent Handbook.
2. I/We have read the policies and understand that in signing this "Enrollment Form," that we agree to comply with the rules and regulations of MMCA and the financial tuition responsibility for our child.
3. I/We understand that the Handbook together with the Tuition Policy/Contract reflects the current policies and procedures of MMCA and that it replaces and supersedes any prior policies, procedures, or Handbooks.
4. I/We agree that I/we will conform to these policies and procedures and understand that these policies and benefits may be amended, modified, terminated, or replaced by MMCA.

Parent or Guardian's Signature: _____

Date: _____ Amount Enclosed: _____